

Thank you for your interest in the Notre Dame Physics REU program! The electronic application, accessible via the link at the bottom of these instructions, is administered by the University of Notre Dame Graduate School.

- You must be a physics major and a U.S. citizen or legal resident to apply to the program. If you are an international student, you must have funding from another source or your university. International students should email Dr. Umesh Garg (garg@nd.edu) to explain your funding situation and should apply only if Dr. Garg directs you to submit an application.
- You must complete all questions that have an asterisk.

Follow these directions carefully! We will only be able to view your application if you fill it in as instructed below.

1. You will be directed to create an account at the application home page. After you do so, click on *Application for Admission* to begin.
2. **For Applicant Type select Departmental Non-Degree. Select Summer 2015 for Admission Term.**
3. Fill in all Contact Information and as much of the Personal Information as much as you can. Skip the Family Information section.
4. Do not enter any information in the Test Score Information. These scores are not needed for this program.
5. Skip the International Information section.
6. **In the Planned Course of Study section, answer “no” to “*Do you plan to attend full time?*” In answering “*To which program are you applying?*” select Physics REU from the dropdown menu.**
7. In the Academic History section enter the colleges or universities you have attended. Transcripts are required. An unofficial copy of your transcript will be accepted and must be uploaded where it says upload document.
8. In the Rank Preference section, answer only the questions with asterisks (*). You can list Notre Dame as your preferred school and leave the other school sections blank. Skip the Language and Financial Aid sections.
9. **For the question, “*Will you be paying your application fee with a fee waiver?*” answer “no.” There is no fee to submit an application to the REU program.**
10. In the Uploads section you will need to upload two documents: (1) a statement of intent and (2) a curriculum vitae.

The statement can cover some or all of the following:

- Why you are interested in an REU program
- Physics related experience (classes, computer training)
- Future (after graduation) plans
- This is a perfect platform for explaining any low grades or problems with grades
- Where you heard about the Notre Dame REU Program and what appeals to you about our program specifically.

These are suggestions. Your statement is your opportunity to provide information about you!

If you have a curriculum vitae or resume, upload it in the Curriculum Vitae heading. If you do not have a curriculum vitae or resume you may simply upload a document saying “CV not required.”

11. At the Recommendation Provider List, fill in the required fields for two people who can comment on your educational and professional goals and potential. Only two letters of recommendation are required. In place of the third recommender, type your own name and use the email scoyne1@nd.edu.

- Tell your recommenders that they’ll receive an email from the University of Notre Dame Graduate School with a link where they can upload their letter of recommendation.
- The link also directs them to a list of questions. Please tell your recommenders that answers to those questions are completely optional. We will be quite happy with them just uploading a letter.
- If a recommender has trouble uploading a letter, you may direct them to email it to scoyne1@nd.edu instead. Sue will attach the letter to your application. Only electronic letters will be accepted.

12. Last step: Hit *Submit Application*. Your application will only get to us if you see the “Submission Complete!” screen. You will get a confirmation email. Make sure it says you applied to the Summer 2015 Physics REU.

Ready to apply?

Click https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantLogin.asp?id=nd-grad

